

Anchor M Apartments
2001 N Walnut #195, Ellensburg, WA 98926
509-925-3031

NOTICE OF TERMINATION OF LEASE

DATE: _____

APARTMENT # _____

INTEND TO VACATE NO LATER THAN _____

FORWARDING ADDRESS _____

THINGS TO REMEMBER:

The apartment must be clean. Please review the check- out procedures attached to the notice. By signing the termination notice you acknowledge you have received a copy of the check- out list.

If the apartment is not vacated by the date indicated on this sheet and other arrangements have not been made in writing, then you, the tenant may be charged a daily rental fee and a \$100 administration fee. If the date falls at the end of the month and you the tenant have not vacated by the 1st day of the next month, then you the tenant, are responsible for the next months rent in full and a \$100 administration fee.

A daily rental charge may be applied on any units that are vacated in an unclean or damaged condition up to one months full rent. The final vacated/termination date will be adjusted to the date the apartment unit has been restored to a clean and sanitary condition.

Signed _____

Signed _____